

June 2020

Dear Parent/Carer

Update – Induction Evening and Taster Day

Just a reminder that normally, over the coming weeks, you would come to Priory for an induction evening and an induction day, where you would get to meet your child's form tutor, teachers, some of our current pupils and of course, lots of other Year 6 pupils who will be on the same journey. You'd also get the opportunity to meet Mrs Bullock, your transition manager, and Mrs Ham, your head of year.

Unfortunately, as things stand, the Induction Evening (1 July) and Taster Day (2 July) have had to be cancelled.

What will happen instead

To compensate for this as much as possible, we will put in motion several alternative arrangements to continue to help transition from primary to Priory be as smooth as possible for you all.

Therefore, over the next couple of weeks, your child's form tutor will be in touch, by phone initially, to introduce themselves to you. They will also want to have a brief chat with your child where possible about how they feel about starting at Priory.

In addition, accompanying this letter, you will find a document containing profiles of all the staff that work at Priory. We hope this will allow your child to familiarise themselves with all the staff that work in school and what each of their particular roles are.

There is also a booklet containing photos of all our great facilities as well.

We will also be sending an email to you over the next week or so, which will contain a link to a video tour of the school and videos of some key staff, so please make sure your son or daughter watches these.

We hope all of this will help to familiarise pupils with the school before they start with us and alleviate any worries or anxieties they may have.

Things to do

Included in the envelope is a range of other important information that will need your attention:

Firstly, there are some **enrolment forms**. It is important that these forms are completed as soon as possible and dropped off at the main office here at Priory **before 4 July**.

Continued...



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2.

There will be a member of staff in the school office from Wednesday, 10 June from 9.30am- 2.30pm every day for you to drop the forms off with.

You will also be able to buy a tie at £5 when dropping the forms off. Please bring the correct money for the tie as no change can be given.

Whilst visiting school during this time please adhere to the social distancing measures in place around the school reception area and use the hand sanitiser provided.

If you would prefer to post the forms please address it to Mrs Bullock (Transition Manager) and let Mrs Bullock know by email that these have been posted so she can keep her eye out for them.

However due to the nature of the information required on the enrolment forms, we recommend handing the forms in at school to reduce the risk of personal information being lost in the post.

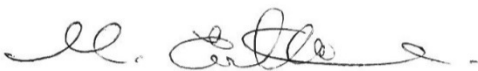
You'll also see in the envelope that there is an 'all about me' form which we would like your child to complete and return, along with the enrolment forms, to school. These will be given to their form tutor so they can get to know a little bit more about your child before starting in September.

Finally, there is a summer work pack which includes activities from our Maths, English and Science departments for your child to complete. Pupils only need to bring the completed work pack with them on their first day back to school in September (Wednesday, 2 September) and staff will use these as the basis of their very first lessons with pupils in these subject areas.

Finally

Given the ever-changing situation, should anything alter over the coming weeks or months with any of our planned arrangements, then we will be sure to let you know. In the meantime, if you have any queries or questions, no matter how small, then please do not hesitate to get in touch with us here at school.

Yours faithfully



Mr M Eastham
Headteacher



Mrs R Bullock
Transition Manager