## Turn in an assignment on an iPhone or iPad.

You can attach one or more files to your work.

- 1. Tap Classroom 📮
- 2. Tap the class > **Classwork** > the assignment.
- 3. On the **Your work** card, tap Expand





- 4. To attach an item:
  - a. Tap Add attachment.
  - b. Tap Drive  $\triangle$ , Link  $\bigcirc$ , File  $\bigcirc$ , Pick photo  $\bigcirc$ , or Use camera  $\bigcirc$ .
  - c. Select the attachment or enter the URL and tap Add.
- 5. To attach a new doc:
  - a. Tap Add attachment.
  - b. Tap New Docs, New Slides, New Sheets, or New PDF.
    - For a new document, presentation, or spreadsheet, enter your information and tap Done
    - A new PDF opens as a blank file where you can <u>write notes or draw images</u> on it. When you're done, tap Save.

Note: You can attach or create more than one file.

- 6. (Optional) To remove an attachment, tap Remove X and confirm.
- 7. (Optional) To add a private comment to your teacher, tap **Add private comment** > enter your comment > tap Post .
- 8. Tap **Turn In** and confirm.
  The assignment status changes to **Turned in**.



## Turn in a quiz assignment on an iPhone or iPad.

- 1. Tap Classroom
- 2. Tap the class > **Classwork** > the assignment.
- 3. Tap the quiz file and answer the questions.
- 4. In the form, tap **Submit**.
- 5. In Classroom, tap **Mark as done** and confirm. The status of the assignment changes to **Turned in**.

