



Willow Bank School, Winwick Road, Newton le Willows, Merseyside, WA12 8DE

Headteacher: Ms Anne Kyle

18<sup>th</sup> November 2023

Dear Parent/Carer

**Subject: Exam Edexcel Level 1 Award Number & Measure Examination Entry January 2024**

In addition to the GCSE examinations that your child may be sitting in June 2024, your child will also be completing an exam in January 2024. I am now able to confirm your child's Level 1 Award Number & Measure examination entry for January 2024. Please find enclosed their individual entry.

Schools are advised to enclose the JCQ Information for Candidates. Please take the time to read these with your child to make sure you are both aware of the regulations – especially the *Information for written examinations*. This has been sent in a separate letter to you today.

Any breach of JCQ Rules and Regulations may result in your child being disqualified. These notices and our Examinations Review of Marking and Appeals Policy that is available on the school website and on request. There is full information on the JCQ website: [www.jcq.org.uk](http://www.jcq.org.uk).

In addition, we are legally obliged to inform you under the Data Protection Act and General Data Protection Regulation 2018 that the centre will provide relevant personal data including name, date of birth, and gender to awarding bodies for the purpose of examining and awarding qualifications.

If you have any questions that you would like to ask, please don't hesitate to contact me at school. Finally, on behalf of all the staff at school, may I wish your child every success in these exams.

Yours faithfully

*Helen Lyons*

Mrs H Lyons  
Data & Assessment Manager