

WINMARLEIGH C.E. SCHOOL



Medicines Policy

November 2023

Winmarleigh Church of England Primary School is committed to reducing the barriers to sharing in school life and learning for all its pupils. Our 'Managing Medicines' policy sets out the steps which we take to ensure full access to learning for all our children who have medical needs and are able to attend school.

So that children who require medicines receive the support they need, and that we work within approved guidelines, we follow guidance from the DfE publication, "Supporting Pupils at school with medical conditions" – DfE- Department of Health September 2014.

If medicine must be administered during the school day, parents / carers must provide full written information about their child's medical needs – a form is available to complete. If a child is responsible enough to carry a particular medicine eg, over the counter ointment, written permission from a parent/carer is required (Years 5/6 only).

Regarding prescription medicines, please note:

- Your child shall have received at least 2 doses of the medicine prior to it being administered by school staff (In case of undiagnosed allergies)
- Parents / carers should if possible administer dosages outside of the school day eg if there are three dosages per day, one first thing, one on return home and one at bedtime.
- We will only accept medicines which are essential; that is, where it would be detrimental to the child's health not to have the medicine during the school day. (ie, medicines which are given by prescription)
- We will not administer medicines that have not been prescribed by a doctor, dentist, nurse prescriber or pharmacist prescriber, unless it is done as part of an individual Health Care Plan. We can inform parents of this policy.
- Medicines should always be provided in the original container.
- Staff never give a non-prescribed medicine to a child

Some children with medical conditions may be disabled. Some may also have special educational needs (SEN) and may have a statement, or Education, Health and Care (EHC) plan which brings together health and social care needs, as well as their special educational provision. For children with SEN, this guidance should be read in conjunction with the SEN code of practice.



Winmarleigh Church of England Primary School

At Winmarleigh C of E Primary School we have a policy for the administration of medicine. Please complete the form below so we are able to administer your child's medication as set out in our policy.

Name of Setting: **Winmarleigh C.E. Primary School**

Name of Child: _____

Date of Birth: _____ Class: _____

Medical condition/illness: _____

Name the medicine is prescribed to on the container: _____

Name / Type of Medicine (as described on the container):

Please tick one of the following boxes:

My child has had this medicine before for a previous illness

This is the first time my child has been prescribed this medicine. I confirm that they have had a minimum of two doses at home prior to school staff administering at school

Date dispensed: _____ Expiry date: _____

Agreed review date to be initiated by:

_____ (name of member of staff)

Dosage and method e.g. Oral, inhaled: _____

Timings: _____

Special Precautions:

Are there any side effects that the school needs to know about?
