



Dean Watson Headteacher
Bolton Road West, Ramsbottom, Bury, Lancashire, BL0 9QZ
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#TeamWoodhey

Post-Results Services for BTEC Exams January 2023

There are a number of options available to you if you have a concern about your results.

Review of Results:

Service 1 - Clerical Re-check

Deadline Tuesday 18th April

This is a re-check of all clerical procedures leading to the issue of a result. This service will include the following checks:

- that all parts of the script have been marked
- the totaling of marks
- the recording of marks

Service 2 - Review of Marking

Deadline Tuesday 18th April

This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. Reviewers will not re-mark the script. They will only act to correct any errors identified in the original marking. This service will include:

- the clerical re-checks detailed in Service 1
- a review of marking as described above

Service 3 - Access to Scripts

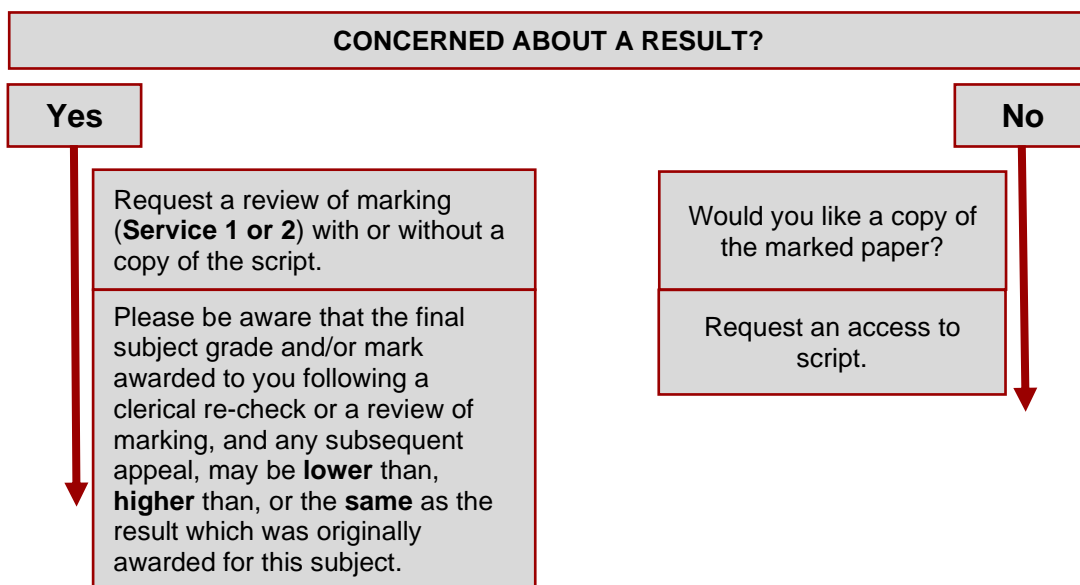
Deadline Monday 27th March

Look back over your answers and have a record of them. You can use this service to help you decide if you wish to request a clerical re-check or a review of marking.

Service 4 – Copy of Reviewed Script

Deadline Tuesday 18th April

A copy of the reviewed script to be delivered after the review has been completed. This needs to be ordered at the same time as Service 1/2.





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| Exam Board | Service 1: Clerical Re-check | Service 2: Review of Marking | Service 3: Access to Scripts | Service 4: Copy of Reviewed Script |
|------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------------|
| Pearson | £11.90 | £42.40 | Free | £13.10 |

Note: All fees stated above are per unit or paper. You will receive a refund for service 1 and 2 if the review of marking results in the amendment of a qualification grade.

To request a post results service, complete the required information in the white boxes and sign and date the form to confirm the required consent. Please return to the Exams Support Officer.

| Awarding Body & Qualification | Exam Code | Exam Title | Service No. | Fee |
|-----------------------------------|-----------|----------------------------------|-------------|-----|
| BTEC First Award Travel & Tourism | 21474E | The UK Travel and Tourism Sector | | £ |
| Total: | | | | £ |

| Candidate Consent | | | |
|--|--|--------------------------|--|
| Candidate Name: | | Candidate Number: | |
| <p>I give my consent to the Head of my school/Exams Officer to:</p> <p><input type="checkbox"/> access my scripts</p> <p><input type="checkbox"/> submit a clerical re-check for the examination listed above</p> <p><input type="checkbox"/> submit a review of marking for the examination listed above</p> <p>Please tick the relevant box(es).</p> <p>In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.</p> <p style="text-align: center;"><i>Consent statement taken from JCQ post-results services guidance.</i></p> | | | |
| Candidate Signature: | | Date: | |



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All requests for post results services have to be made via school.

Payment: **Cash only** and **exact change to be brought to the Exams Office by Tuesday 18th April**. If you are dissatisfied after receiving the outcome of an enquiry about your results you may request us to appeal on your behalf. Please contact Mrs. Dewhurst (Exams Support Officer) for further information:

FOR EXAMS OFFICE USE ONLY

| Exams Office use only: | Payment Received Cash | Date this form received | Date review outcome received | Date candidate notified | Enquiry completion date |
|---------------------------|-----------------------------|----------------------------|------------------------------------|-------------------------------|-------------------------------|
| | £ | | | | |



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