
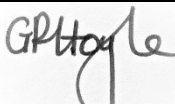


WOODHEY HIGH SCHOOL CAREER GUIDANCE ACCESS POLICY

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At Woodhey High School our vision is:

To be a centre of excellence, where students, staff and the community are proud to work together to broaden our horizons, exceed our aspirations and where everyone achieves their full potential.

#TeamWoodhey

At Woodhey High School, we have two key values that drive our actions, our choices and our decisions.

These are:

Respect

We treat everyone as we wish to be treated ourselves; we are all part of the same team

Excellence

We strive to be the best we can be at all times; nothing but the best is good enough for us

Underpinning our values are two clear expectations.

These are:

Respect every member of staff and student in our community, following all instructions without answering back

Being excellent by being prepared for, and completing all work to the best of our ability without distracting others

We are a team made up of our staff, our students, our parents and carers, and our wider community. Our vision, values and expectations apply to all of our community.

**'Teamwork is the secret that makes common people achieve uncommon results,'
(Ifeanyi Enoch Onuoha)**

#TeamWoodhey

Aims

At Woodhey High School, we are committed to providing quality and impartial careers education, information and guidance (CEIAG) ensuring students are able to make informed and aspirational choices about their future careers.

CEIAG is delivered through form time, assemblies, subject curriculum (where appropriate) and is also built into our new PSHE curriculum. The Gatsby Benchmarks that set the standard for learning about new careers and career routes, is at the heart of our policy.

Provider access policy statement

Under Section 42B of the Education Act 1997, we have a duty to provide students in Years 8-11 with access to providers of post-14, post-16 and post-18 education and training. This policy statement sets out how we manage access requests from these providers.

Student Entitlement

Students are entitled to:

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs students of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, e.g. technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussion, careers fairs, career advisor interviews and taster events.
- Understand how to make applications for the full range of academic and technical courses.

Students must be allowed to:

- Receive a stable careers programme from Year 7 - 11
- Receive relevant careers guidance and have access to independent careers information and guidance, including labour market data where relevant.
- Receive personal advice that helps students to achieve their individual careers goal – whether this is Further/Higher Education, an apprenticeship or employment.
- Be equipped with the necessary skills to prosper in Post 16 education and employment.
- Have the relevant knowledge to make realistic and achievable goals based on their own interests and skills, whilst taking into account local job market information and relevant entry requirements.
- Receive up-to-date information about careers and skill-development opportunities.
- Understand how different subjects help keep different options open.
- Have meaningful and helpful encounters with employers and other education providers.

Student Expectations

Students are expected to:

- Fully engage with careers lessons and activities.
- Record careers-related skills, participation and research, reflect upon what has been learnt.
- Identify and set goals for the future.

- Actively participate in workshops, presentations and visits from external employers or providers.
- Attend informative events such as Options Evening and the Careers fair.
- Take advantage of opportunities offered outside school, such as school trips and projects.

Parental Entitlement

Parents are entitled to have:

- Access to links to the National Careers Service information and other independent websites and resources via the school website.
- The opportunity to contact the independent careers advisor, careers lead and careers coordinator.
- Access to information and guidance through parent information evenings including choosing options.

Who should providers contact to discuss events and options?

If you have questions, or require further information about our CEIAG policy, please contact our Careers Lead, Mr. J. Varey at joseph.varey@woodhey.set.org

How do we measure and assess the impact of the careers programme on students?

We continually adapt and evaluate the careers programme at Woodhey High School in a bid to improve its effectiveness towards the learning outcomes described in the CDI Framework for careers, employability and enterprise education (March 2018).

We subscribe to the eight Gatsby benchmarks of good IAG and use these as a foundation when planning our careers strategy. We also receive support from and meet monthly with the Careers and Enterprise Coordinator for Bury and North Manchester, who helps to provide network links with employers. These links enable students to get a true understanding of the working world and taste for the wide variety of new and emerging careers available to them.

Furthermore, the effectiveness of our provision is inspected and audited annually by the Careers and Enterprise Company, using the Compass Careers Benchmark tool. This allows us to identify areas to develop.