

## **Yorkmead Primary School**

### **Charging and Remissions Policy 2021- 2022**

Yorkmead school is committed to providing quality education based on equality of opportunity and access. All pupils have an entitlement to:

- Participate fully in the school curriculum
- Contribute to all aspects of school life
- Be a valued partner in the process of education

The Governing Body recognises the valuable contribution that a wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education. They seek to ensure that all pupils benefit by:

- Making activities accessible to all pupils
- Providing activities at a reasonable cost to parents, pupils and the school.

The following factors are always considered when any additional activities are planned. The value of the activities in relation to the age/needs of pupils

- The cost of the activity set against its educational value
- How the activity will be paid for
- An assessment of whether the educational aims can be met in any other way
- Reference to any hidden costs, e.g. pocket money

The following policy will therefore be implemented.

1. Parents will be asked to pay the full price for school visits unless a subsidy has been provided.
2. Parents will be given AT LEAST 2 weeks notice of any activity which requires payment.
3. Where the cost of a visit is more than £10 parents will be given AT LEAST 1 month notice.
4. No child will be excluded from an activity if parents are unable or unwilling to pay. However, the school is unable to subsidise more than 80% of an activity and will therefore cancel the activity if insufficient funds are raised.

5. Parents will be encouraged to approach the head teacher or educational visits co-ordinator if they have any concerns over payment for an activity.
6. All pupils in receipt of free school meals will be provided with a packed lunch should the planned activity require it.

### Residential Visits

Pupils in Y6 are given the opportunity to take part in a residential experience. Parents will be informed several months before the visit of the expected cost and will be given the option to pay in instalments.

### Late Collection of Children after School

We are aware that emergencies can occur which means that you are unable to collect your child at home time and we are keen to support all of our families at these critical times. However, emergencies are not a common occurrence and therefore due to the daily increase in late collection of pupils the school will now impose a charge which will be payable on the third late collection in an academic year.

#### **A CHILD MINDING FEE WILL BE PAYABLE AT THE FOLLOWING RATES**

**£7.00 for the first 15 minutes - supervision by two Teaching Assistants.**

**£14.00 for 15-30 minutes - supervision by two Teaching Assistants.**

**£21.00 after 30 minutes - supervision by SMT- Head/Deputy**

**Minutes late will be measured from 3.30pm, the school will reserve the right to impose child minding fees as deemed appropriate.**

**The NEW charging structure commenced September 2019 and will be reviewed annually.**

Signed: ..... Chair of Finance ..... 29<sup>th</sup> November 2021

Signed ..... Chair of Governors ..... 29<sup>th</sup> November 2021